

# West Berkshire Council Forward Plan – November 2012 to February 2013

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Porfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
<b>NOVEMBER 2012</b>											
ID2565	<b>Appointment to Outside Body - St Bartholomews School Foundation</b> <i>To appoint a replacement representative on this outside body following the resignation of one of the Council's appointees.</i>	ID	01/11/12	Resources	Moira Fraser	Leader of the Council		24/10/12	Members and the Foundation		November 2012
ID2446	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/11/12	Environment	Paula Amorelli	Planning, Transport Policy, Property		TBC	Local Members and Stakeholders		November 2012
ID2434	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/11/12	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		November 2012
ID2518	<b>Petition for removal of proposed parking charges at Burdwood Centre car park, Thatcham</b> <i>To respond to a petition that has been submitted to the Council.</i>	ID	01/11/02	Environment	Mark Cole	Highways, Transport (Operational), ICT & Corporate Services, Customer Services		TBC	Local Members and Stakeholders	postponed after initially being set for the 26 September 2012	November 2012
ID2566	<b>Equality Policy</b> <i>To set out West Berkshire Council's expectations and responsibilities in relation to equality.</i>	ID	14/11/12	Resources	Elaine Walker	Partnerships, Equality, The Visions, Communities		07/11/12	Members and Stakeholders		November 2012
ID2422	<b>West Berkshire Forward Plan - December 2012 to March 2013</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/11/12	Resources	Moira Fraser (2045)	Leader of Council		07/11/12	All Members, published on website for local residents	Not subject to call in.	November 2012

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GA2552	<b>Interim Audit Report 2012/13</b> <i>To inform members about the activity of Internal Audit for the 2012/13 Financial Year.</i>	GA	26/11/12 GA	Resources	Ian Priestley	Performance, Strategic Support, Emergency Planning, Community Safety		16/11/12	Heads of Service		November 2012
EX2563	<b>Treasury Management Annual Report 2011-12</b> <i>To inform Members of the previous year's treasury management activities and the performance of the Council's investments.</i>	EX	29/11/12 EX	Resources	Gabrielle Esplin	Finance, Economic Development, Health & Safety, Pensions		21/11/12			November 2012
EX2530	<b>Financial Performance Report Q2</b> <i>To inform Members of the latest financial performance of the Council.</i>	EX	29/11/12 EX	Resources	Joseph Holmes	Finance, Economic Development, Health & Safety, Pensions		21/11/12	Budget Holders		November 2012
EX2513	<b>Public Health - Organisational Structures</b> <i>To agree a model for public health across the six Berkshire Unitaries.</i>	EX	29/11/12 EX	Resources	Andy Day	Leader of the Council		21/11/12	Members and Stakeholders		November 2012

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EX2500	<p><b>Residential/Nursing Care Placements Policy for Older People and Establishment of WBC 'Usual Rate'</b>  <i>To report on the findings of the consultation on the Residential Nursing Placement Policy for Older People and to propose finalisation of Policy;</i>  <i>To propose the setting of the 'usual rate' the Council will pay for care placements for older people in residential homes and in nursing homes, in accordance with the Local Authority Circular LAC(2004)20. The aim is to be transparent about these prices for older people's residential and nursing care.</i></p>	EX	29/11/12 EX	Communities	Tandra Forster	Community Care, Insurance		21/11/12	wider consultation with stakeholders		November 2012
<b>DECEMBER 2012</b>											
ID2435	<p><b>Adoption of Parish Plans</b>  <i>To adopt Parish Plans.</i></p>	ID	01/12/12	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		December 2012
ID2557	<p><b>Zebra Crossing on Bridge Street, Hungerford - Petition</b>  <i>To respond to a petition that has been submitted to the Council.</i></p>	ID	01/12/12	Environment	Andrew Garratt	Planning, Transport Policy, Property		TBC	Ward Members		December 2012
ID2447	<p><b>Approval of Village Design Statements</b>  <i>To approve Village Design Statements.</i></p>	ID	01/12/12	Environment	Paula Amorelli	Planning, Transport Policy, Property		TBC	Local Members and Stakeholders		December 2012
ID2423	<p><b>West Berkshire Forward Plan - January 2013 to April 2013</b>  <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i></p>	ID	13/12/12	Resources	Maira Fraser (2045)	Leader of Council		05/12/12	All Members, published on website for local residents	Not subject to call in.	December 2012

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C2561	<b>Council Tax Support</b> <i>To provide a scheme of Council Tax Support.</i>	C	13/12/12 C	Resources	Sean Anderson	Finance, Economic Development, Health & Safety, Pensions		05/12/12			December 2012
C2567	<b>Culture &amp; Environmental Services Fees and Charges</b> <i>To implement the contractual requirement for an annual price review for 2013 for Parkwood Community Leisure to come into effect from 1st January 2013; to bring forward agreement of 2013 charges for Shaw Hosue to come into effect from 1st January 2013.</i>	C	13/12/12 C	Environment	Chris Jones	Countryside, Environmental Protection, 'Cleaner and Greener,' Culture, Customer Services		05/12/12	For Leisure Fees and Charges: members of the Joint Advisory Committees - i.e. Governing Bodies of Schools (for joint use sites), Town and Parish Councils plus leisure centre stakeholders.		December 2012
C2562	<b>Technical Reforms to Council Tax</b> <i>To inform Council of the Government reforms to Council Tax which are included in the Local Government Finance Bill and to decide on a policy for affected Council Tax reductions.</i>	C	13/12/12 C	Resources	Sean Anderson	Finance, Economic Development, Health & Safety, Pensions		05/12/12			December 2012
C2553	<b>Gambling Policy</b> <i>To consider the Council's review of its Gambling Policy Statement.</i>	C	13/12/12 C	Environment	Brian Leahy	Environment, Public Protection, Culture and Leisure		05/12/12			December 2012
	<b>Junior Citizen 2012</b>	C	13/12/12 C	Resources	Jude Thomas	Chairman of the Council		05/12/12	Schools and other stakeholder groups as well as local residents		December 2012

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C2507	<b>2013/14 West Berkshire Council Timetable of Public Meetings</b> <i>To agree the timetable of public meetings for the year 2013/14.</i>	C	13/12/12 C	Resources	Moira Fraser	Leader of Council		05/12/12	All Members and Heads of Service		December 2012
C2551	<b>Changes to the Constitution</b> <i>To agree various changes to the Constitution as a result of the Access to Information Regulations 2012 and amendments to the contract rules of procedure.</i>	C	13/12/12 C 26/11/12 GA	Resources	Moira Fraser	Leader of Council		16/11/12	Finance and Governance Group and Governance and Audit Committee		December 2012
C2564	<b>Council Rules of Procedure - Amendment</b> <i>To consider an amendment relating to the timing of submissions of changes with financial implications to the S151 Officer.</i>	C	13/12/12 C 26/11/12 GA	Resources	Andy Day	Finance, Economic Development, Health & Safety, Pensions		05/12/12	Finance and Governance Group and Governance and Audit Committee		December 2012
<b>JANUARY 2013</b>											
ID2448	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/01/13	Environment	Paula Amorelli	Planning, Transport Policy, Property		TBC	Local Members and Stakeholders		January 2013
ID2436	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/01/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		January 2013
ID2424	<b>West Berkshire Forward Plan - February 2013 to May 2013</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	17/01/13	Resources	Moira Fraser (2045)	Leader of Council		09/01/13	All Members, published on website for local residents	Not subject to call in.	January 2013

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EX2560	<b>Business Rate Retention - NNDR (National Non-Domestic Rates) Pool Contribution Return</b> <i>To provide a scheme of Council Tax Support</i>	EX	17/01/13 EX	Resources	Sean Anderson	Finance, Economic Development, Health & Safety, Pensions		09/01/13			January 2013
EX2549	<b>Social Fund</b> <i>To provide information about the transfer of parts of the Social Fund to the Council from the Department for Works &amp; Pensions and how we will manage these funds.</i>	EX	17/01/13 EX	Communities	Jo England	Finance, Economic Development, Health & Safety, Pensions		09/01/13			January 2013
EX2536	<b>Key Accountable Measures and Activities 2012/13. Update on progress: Q2 outturns</b> <i>To update Members about the progress against the Council;s performamce measures and where appropriate review the corrective action that has been taken.</i>	EX	17/01/13 EX	Resources	Jason Teal	Performance, Strategic Support, Emergency Planning, Community Safety		09/01/13	Responsible Officers		January 2013
EX2516	<b>Council Tax Base</b> <i>To set the Council Tax base for the year commencing 1 April 2013.</i>	EX	17/01/13 EX	Resources	Bill Blackett	Finance, Economic Development, Health and Safety, Pensions		09/01/13			January 2013
EX2482	<b>Establishment Report Quarter 2 2012/13</b> <i>To note changes to the WBC Establishment.</i>	EX	17/01/13 EX	Resources	Robert O'Reilly	Performance, Strategic Support, Emergency Planning, Community Safety		09/01/13	Heads of Service		January 2013

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EX2491	<b>Schools and Early Years Settings - Place Strategy 2013-2018.</b> <i>To determine a strategy for managing school organisation and ensure that there are sufficient school places to meet overall demand; there are sufficient school places in the right locations to meet demand; the provision of school places are managed in a cost effective manner.</i>	EX	17/01/13 EX	Communities	Caroline Corcoran	Children & Young People, Youth Service, Education		09/01/13	Schools, relevant Council Officers		January 2013
<b>FEBRUARY 2013</b>											
ID2449	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/02/13	Environment	Paula Amorelli	Planning, Transport Policy, Property		TBC	Local Members and Stakeholders		February 2013
ID2437	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/02/13	Resources	Jo Naylor	Partnerships, Equality, The Visions, Communities		TBC	Local Members and Stakeholders		February 2013
ID2425	<b>West Berkshire Forward Plan - March 2013 to June 2013</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	14/02/13	Resources	Maira Fraser (2045)	Leader of Council		06/02/13	All Members, published on website for local residents	Not subject to call in.	February 2013
EX2531	<b>Financial Performance Report Q3</b> <i>To inform Members of the latest financial performance of the Council.</i>	EX	14/02/13 EX	Resources	Joseph Holmes	Finance, Economic Development, Health & Safety, Pensions		06/02/13	Budget Holders		February 2013
C2544	<b>Council Strategy Refresh 2013/14</b> <i>To update the Council Strategy 2013-2017.</i>	C	14/02/13 EX 05/03/13 C	Resources	Jason Teal	Strategy, Council Plan, Housing		06/02/13			March 2013

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C2506	<b>Borrowing Limits and Annual Investment Strategy 2013/14</b>	C	14/02/13 EX 05/03/13 C	Resources	Andy Walker	Finance, Economic Development, Health and Safety, Pensions		06/02/13			March 2013
C2504	<b>Medium Term Financial Strategy (MTFS) 2013-17</b> <i>To agree the Council's Strategy for the next four years.</i>	C	14/02/13 EX 05/03/13 C	Resources	Joseph Holmes	Finance, Economic Development, Health and Safety, Pensions		06/02/13			March 2013
C2503	<b>Capital Strategy and Programme 2013-2018</b> <i>To agree the Capital Strategy and Programme for the next five years.</i>	C	14/02/13 EX 05/03/13 C	Resources	Andy Walker	Finance, Economic Development, Health and Safety, Pensions		06/02/13			March 2013
C2502	<b>Revenue Budget: 2013-14 Financial Year</b> <i>To consider and recommend to Council the 2012-13 revenue budget.</i>	C	14/02/13 EX 05/03/13 C	Resources	Nick Carter/Andy Walker/Robert O'Reilly	Finance, Economic Development, Health and Safety, Pensions		06/02/13			March 2013

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